

## Background

The cluster approach seeks to increase the effectiveness of humanitarian action by ensuring response operations are predictable and accountable and that they are founded in partnership and transparency. Capacity building is an integral part of this approach, supporting logistics and coordination personnel with the knowledge, skills and confidence to perform effectively in their roles.

The Logistics Cluster Induction (LCI) course was created to fulfil the cluster's commitment to supporting capacity building for logistics coordination when and where it is needed.

The course familiarizes participants with the Logistics Cluster by providing a solid grounding in the cluster approach, humanitarian system and functions of the Logistics Cluster as well as technical components, including potential logistics constraints and bottlenecks in a humanitarian response, and how to overcome them. Through desktop exercises, the course also provides learners with an experience of working with the cluster in an emergency setting and the opportunity to apply what they have learned in realistic circumstances.



## DURATION

Course length is 4 days.

Starting 26 April 2022 – 09:30 (9:30 a.m.) and ending on 29 April 2022 – 15:00 (3 p.m.).

## Identified Gaps and Needs

As the nature of logistics operations evolve to address the increasingly complex political and humanitarian environments in which the cluster operates, the Logistics Cluster must ensure that humanitarians (including Logistics Cluster staff in the field) and NEMA officials, are continuously re-equipped with the necessary skills and training to conduct their roles efficiently, sustainably and effectively. *Lessons Learned* reports found that the lack of adequately trained personnel and logistics officers had a strong negative impact on the performance and efficiency of the overall humanitarian response. Inadequate coordination and a lack of awareness of the *cluster approach* resulted in increased competition for the humanitarian space. Similarly, the duplication of humanitarian efforts by individual organisations resulted in wasted resources. Reflecting on these challenges, the humanitarian community has begun to demand cluster-led trainings.

By providing humanitarian logistics and IM officers with the knowledge and skills to operate within the cluster, we can reduce the duplication of efforts and improve the working relationships between humanitarian organisations—providing a more effective and efficient service and saving a greater number of lives.

# Logistics Cluster Induction (LCI)

## Methodology

The LCI is a modular course focusing on the needs of the group and facilitates mainly exchange of experience and best practices between participants. The course is delivered face-to-face in a classroom setting, with various tabletop exercises, discussions and group work.

## Target Audience

The LCI is aimed at professionals with a logistics profile and previous emergency response experience. It requires (a limited amount) of prior knowledge about humanitarian response and logistics which can be supplemented with pre-course online training when necessary e.g. the Logistics Cluster Basic Humanitarian Logistics Course (<https://logcluster.org/training/basic-humanitarian-logistics-course>) which provides a grounding in humanitarian logistics concepts and systems.



### SELECTION CRITERIA



- Staff from the humanitarian community and other stakeholders involved in emergency logistics (e.g. NDMO representatives)
- Intention to liaise with the Logistics Cluster in the field
- A limited amount of prior knowledge about humanitarian response and logistics or Information Management
- Command of English language
- Participants should be willing to work outside their comfort zone and accept working in international teams with different approaches;
- It is essential that participants comply with the Code of Conduct (WFP or IFRC).

## Training Goal

At completion of the course, participants have expanded knowledge about the logistics cluster, the value of joint logistics operations and the tools and outputs of a logistics cluster. Through group exercises, learners show increased confidence to apply knowledge about the cluster and commitment to participation in coordination and demonstrate the skills needed to effectively contribute to its deliverables.

## Objectives

one

Participants will explain the cluster approach and mandate, enabling their efficient and effective contribution to inter-agency logistics response

two

Participants will discover advantages of coordinating with the Logistics Cluster on behalf of their organisation and will be prepared to be deployed as a member of a Logistics Cluster team

three

Participants will identify causes of common logistics bottlenecks and will develop strategies to avoid and overcome constraints.

# Logistics Cluster Induction (LCI)

## Indicative Costs

Costs for participants are limited to travel costs to and from Stuttgart Airport (STR), the salary and potentially 20% of Daily Subsistence Allowances (if applicable). Sending organisations are requested to cover those costs. The Logistics Cluster, through the host, will provide transportation from and to Stuttgart Airport and the training venue, catering from 25 April 2022 dinner to 29 April 2022 lunch (breakfast, coffee breaks, lunch and dinner), accommodation from 25 April (check in) until 29 April (check out) and any printing material. Participants are expected to cover potential additional needs (e.g. consummation at the cafeteria out of dedicated food delivery schedule).

## Admin note

- Participants are expected to arrive on 25 April 2022 by latest 23:00 (11:00 p.m.) at Stuttgart Airport (STR)
- Transport from Stuttgart Airport (STR) to the training venue on 25 April will be provided by the organizers/host and on 29 April from the training venue to Stuttgart Airport (STR).
- If participants arrive by train, please change at Stuttgart Central Station (Hauptbahnhof) to the local train (S-Bahn) and get off at Stuttgart Airport.
- Meeting point at the Airport Stuttgart is 'Meeting Point B Terminal 3'. A colleague from the host agency THW (German Federal Agency for Technical Relief) will meet participants there.
- Full Board provided from 25 April dinner – 29 April lunch. (20% DSA Germany Elsewhere)
- Training Venue (also where accommodation is located): THW Ausbildungszentrum Neuhausen, Novizenweg; 73765 Neuhausen a. d. F.; Germany.
- 24/7 Focal Point: Andre Hermann, +393429701481 (also WhatsApp)

## COVID-19

- Please read carefully the latest entry rules/regulations regarding C19 in Germany <https://www.auswaertiges-amt.de/en/visa-service/EinreiseUndAufenthalt>
- Regulations for UNLP holders might be different – please liaise with your protocol unit.
- If you are traveling from a country where German authorities ask you to undergo a self-isolation, it has to be completed before the training starts and any costs during this period will not be covered by the training organisers.
- Follow strictly any rules and regulations of the host country, Germany.
- At the venue we will offer a mandatory molecular test (PCR) each day.
- We kindly ask you to wear FFP2 masks throughout the training.
- Keep distance to others of at least 1m.

**Any costs related to quarantine, health care or other costs related to C19 will not be covered by the training organizers. Please make sure you have a covering insurance or a coverage from your organization. You will have to sign consent forms on daily molecular testing, wearing FFP2 masks and cost coverage in case of quarantine/health care regarding C-19.**